

COOTAMUNDRA HIGH SCHOOL
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Principal: MRS LEESA DALY

Respect, Responsibility, Excellence

Dear Parents and Carers

As you will all be aware by now, stay at home orders came into effect across all of NSW at 5pm on Saturday 14th August.

Students will begin learning from home on **Monday 16th August**.

We have been strategically upskilling students in the use of the online learning, Microsoft Teams and Google Classroom, platforms for a considerable time anticipating this may happen. Students and staff are ready to continue teaching and learning remotely.

Every teacher will have their designated student work for the week on their classroom learning platform on Monday. All work should be completed and submitted by Friday.

Year 7-11 students are requested to log into their timetabled classroom for periods 1 and 2 this week (week 6 B), where explicit teaching will take place. Period by period rolls for these lessons will be marked for student attendance. Periods 3-6 students are expected to continue working on the learning activities provided by their teachers and regularly submit work as they complete it. Their teachers will be available online during their other timetabled lessons to answer students' questions, mark work, provide feedback and to make follow up calls to parents and carers of students not engaging in the learning.

Year 12 students are expected to log into their timetabled lessons where explicit instructions about the weeks teaching and learning will occur. Rolls will be marked for senior student attendance. Information regarding the HSC and HSC Advice will continue to be updated and sent to Year 12 students via their NESA Schools Online accounts and the Year 12 Google Classroom. Students have already been sent the Stay Healthy HSC link.

Students onsite at CHS will have minimal supervision. There will be only 2-3 teaching staff allowed onsite to supervise students. They will not be their regular classroom teachers and will be supervising only. They will be expected to work independently on the work provided by their teachers on the remote learning platforms for all of their classes (just like they would do at home). They will need to bring their own earphones/headphones with a cable so they can connect to the computer they are using. They will need to **wear at mask** at all times and abide by all COVID safe practices. They should be in full school uniform. They must **bring their own recess and lunch**. They are not to leave the school grounds.

Families who need to borrow a **CHS Laptop** should contact the school on Monday on 69422711 so we can make this happen in an orderly and COVID safe manner.

Likewise, any families who would like to pick up and keep a suitable **student desk and chair** to support their child's learning is encouraged to ring the school so arrangements can be made for this to happen.

We are working under the NSW Department of Education Level 4 and Level 4 Plus COVID - Safe School Operation conditions.



Level 4 Plus and Level 4

Minimal students and staff onsite; learning from home encouraged, schools are open to families who need it.

Overview

- Schools operate learning from home, with stricter guidance for students and staff on-site
- Schools are actively encouraged to further minimise student's attendance with the support of increased community messaging
- Schools remain open with absolute minimum of staff – 2 staff are required on site for safety reasons, and only as many additional staff as required to maintain supervision and to meet the immediate needs of the school. If a school requires more than 5 staff members to attend, they must consult with their Director, Educational Leadership
- Families are encouraged to keep their children at home, with no student to be turned away
- Schools activate plans to support continuity of education for all students learning from home

Where students and staff are at school, the following guidelines apply:

- No community use
- No canteens
- No assemblies
- No excursions
- While on school sites, masks or face coverings are required for all staff, and all students in Year 7 and above

A team of staff will be contacting all families this week to check in on the wellbeing of all students. If you have changed your phone number recently please be sure to contact the school so we can update this information.

Our School Psychologist, Sarah Zimmerman, is available this week to make phone calls to any students who need her support. Please contact the school so an appointment can be scheduled for your child.

The health and wellbeing of our students remains a top priority. Please do not hesitate to contact the school if you require our assistance in any way.

I hope to see all our students back at school in week 7.

Take care and stay safe.

We will get through this challenge, together.

Regards
Mrs Daly
Principal Cootamundra High School